

PALMCOP Board
Meeting of 8 January 2013
Richland County Public Library
7490 Parklane Road, Columbia, SC

Present: Brenda Barratto, Brian Cuthrell, Avery Daniel, Hunter Deas, Ann Evans, Rebecca Freeman, Craig Glass, DebbieLee Landi, Jennifer Moss, Suzanne Singleton

Absent: Sara Arnold, Susan Boyd, Andrea Galbo, Aimee James, Deborah Tritt

Call to Order: Meeting was called to order at 10:35 a.m. by Chair Hunter Deas. DebbieLee Landi, Past Chair, gave the Welcome and opening remarks.

Board minutes: The Board minutes for August 6, 2012, were approved as presented.

Treasurer's Report: Treasurer Craig Glass reported that the financial report was much the same as the previous one due to the cancelations of a few workshops and the half-year dues forgiveness. The account balance stands at \$7,236.86. Craig also gave an update on the Storage Units cost and recommended we consider an alternative to save money. He also provided a print-out of the membership and who still owed dues. He recommended that Hunter be added to the bank account at the next meeting in Columbia so that two people could access the account going forward. Craig also reported that the PO Box account, website maintenance account, and the storage unit account have been transferred to his name and address.

Officer's Report: Hunter requested all outgoing officers turn over their notebooks to the new member. The outgoing Secretary had not found a replacement for the position, so she suggested a District Representative become Secretary for the present time. DebbieLee nominated Suzanne Singleton Secretary. Hunter seconded and Suzanne was elected by a unanimous vote of the Board. Brenda Baratto and Ann Evans turned over their notebooks to the new members.

District Representative Reports: None given

Old Business: DebbieLee explained that in the past year the Board tried to locate and collect the Dataloggers, and to analyze the need for and future of the Datalogger loan project. At the May meeting the Board decided to survey the District Representatives to find out how often the dataloggers were loaned over the past few years to determine if there is still a need for a datalogger loan program. Sara (District 1) noted the College of Charleston has one datalogger for loan, but it is missing parts. DebbieLee said Clemson has had one for three years, and that Gina (District 5) had loaned two to Chester, but they are still looking for them.

Along with the datalogger loans there are some Disaster Recovery Kit supplies located at the College of Charleston, and at the Greenville Public Library. DebbieLee reported that Gina is still in the process of compiling all of the data collected from the HVAC survey and will send it to the Board when it is in good form.

She also talked about the Global Email List and explained that she asked the District Representatives to follow-up on any problem emails she encountered from their district. She did not remove any members who had not renewed their memberships so that they would still be notified of upcoming workshop and conference opportunities offered by PALMCOP. She reported that she was still having problems with two addresses in District #2: Mary McAfee and Jeanette Bergeron.

DebbieLee encouraged everyone to respond to the Word Press account invitation so they can use the blog. In the past each District was assigned a month to post so there would be activity on the blog all year. DebbieLee will post the summary of the annual conference and pictures.

She asked if the Board would consider a donation to the Jimmy Carter Library in appreciation of our speaker David Stanhope, Deputy Director of the Jimmy Carter Library, since he did not charge any fees for his presentation. The board approved a \$100 contribution to be made to the Jimmy Carter Library.

DebbieLee reminded the Board that Districts # 1, #2, and # 3 remain through 2013.

New Business:

Regional Representatives: Hunter reminded the District Representatives of the importance of their active participation to the organization and the work of the Board and that they are to miss only two meetings a year. He asked that they contact members in their districts before the next meeting to encourage new memberships and renew old ones. District Representatives are to monitor the blog on their assigned month and respond to any question or comments as well as post an entry.

Hunter talked about an increased level of participation from the membership. There was a discussion of improving the content and look of the blog, rewriting the vision statement to match the mission statement, weeding links, updating the FAQ's and creating a branding image for PALMCOP. Vice Chair Jennifer Moss was given the duty of administering the Blog, and the Facebook account. She, Craig, and Hunter will meet to discuss and work out the details. In 2013 PALMCOP should host two conferences or workshops with the possibility of having sponsors for the annual meeting such as the SCLA Roundtable.

The board decided to work on the new image for PALMCOP to become the face of preservation in South Carolina and online, and to focus on recruitment of new members from local history museums. The membership dues structure will remain in place this

year, but possible changes for next year may include increased dues with two no-cost workshops provided to the membership.

DebbieLee reported on the communications with the Chester County Library concerning storage of the remaining items in the storage unit in Columbia. It was decided to decline the offer and sell the three storage cabinets and Board members take the remaining items to their facilities for storage.

DebbieLee will send a datalogger survey to the District Representatives to follow up and a spreadsheet will be posted through Google for Board members to review.

In closing DebbieLee provided some possibilities for the coming year.

Craig - Proposal for 2013 Schedule of Workshops – repeat for new members

Sara - Proposal for Emergency Planning and Mitigation workshop sponsored by the American Institute for Conservation Collections Emergency Response Team- Annual Meeting possibility?

Richard Pearce-Moses – schedule third time?

Nancy Barnwell Berkeley County requested Book Repair for teachers – fall?

Disaster Preparedness Workshop proposed by Heather on Saturday in fall

Disaster Preparedness Workshop - Clemson requested last year

“Things You See and Hear” Annual Meeting idea - postpone to 2013? Indefinitely?

The Next Meeting Time, Date, and Place: The next meeting will be decided by an email Doodle-Poll.

The meeting was adjourned at 12:30 p.m.

Respectfully submitted,

Suzanne Singleton

Secretary

1/30/2013